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Welcome!

Thank you for your valued feedback on our last newsletter. This enables us to provide you with the most wanted information.

This issue concentrates on update of the Operating Model and on the Website plus some news on new recruits & Benefits Realisation.

As usual, we would like your feedback on the newsletter and what you think should be included in the next issue. Any new staff in your team? Announce it in the next issue. Let us know at cgcpe@scotland.gsi.gov.uk

Benefits Realisation for Central Government Family

We welcome Simon McLean to the CGCoPE team who joined us from Historic Scotland on 1st June. Simon will be a great asset to our group as he brings with him extensive public sector procurement experience from a variety of bodies over the past 17 years.

During his time at HS Simon led EU procurements before working with their appointed Project Manager to implement ePS from initial conception to 'go-live', where his responsibilities included identifying departmental consolidation and collaborative procurement opportunities, maverick expenditure and areas of non-compliance. Prior to Joining HS, Simon spent 7 years with the Scottish Parliament Procurement Office, and before this was responsible for purchasing at the Supreme Courts as well as acting as Accommodation Manager at Glasgow High Court.

Responsibility for taking the lead with this topic rests with the Benefits Realisation Team headed by Simon McLean.

"Reporting of collaborative procurement benefits, as well as continually identifying areas for collaboration, is key to ensuring the success of CGCoPE." said Simon.

At present he is assisted by Liam Cavanagh who has joined CGCoPE through Hays from the Scottish Executive's Purchase-2-Pay Team where he was responsible for reporting P2P benefits.

By way of introductions, and to provide you with a more detailed insight into the work of the Benefits Realisation Team and what assistance they may be requiring from you, Simon will be meeting with Heads of Procurement or procurement representatives from every member of the Central Government family over the coming weeks. This will also provide an opportunity to discuss areas of work which may impact on each others organisations, such as Benefits Realisations and their representation of Central Government on the Working Group to determine common Value For Money (VFM) definitions and Key Performance Indicators (KPI's) for the Scottish Public Sector. This will also provide you with an opportunity to air your opinions on the work they are doing or to raise any areas of concern that you may have.

We wish Simon the very best in his new role and, without doubt, you will be hearing from him over the coming weeks.

CGCoPE Website

Anticipation is building on the launch of this website which will be the main communication tool and a completely new means of obtaining news, updates, reports, information and so much more.

Our discussions and meetings continue with CIVIC on the development of the website and we are now providing them with information to populate the various sections which include news items, background information, contract categories and other buying groups. It also incorporates a major section on suppliers and two separate log-in sections for members and for user intelligence groups.

The members section includes several areas covering news, training, communications, library, orders and the operating model.

The User Intelligence Group section covers such topics as the details and membership of UIGs, a document area for the receipt and sending of documents and reports and an Update Profile section. There will also be supplier selection criteria, collaborative procurement strategies and development of specification at a later stage.

We expect to get clearance from CIVIC on a working model within the next few days. We will then set a landing page for testing purposes and to gain feedback from the workstream groups before the website goes live, currently planned for end July.

A News Page on the website will replace this newsletter, once the system has been tested and approved.

Operating Model

The draft OM was issued, as planned, to the members of the Workstreams on 8th June for comment and feedback. A meeting was held on 20th June to discuss the valuable feedback received and to decide on which comments and amendments were to be added to the initial document. The next stage was to produce "the first draft" to send out to all stakeholders. This process was completed by the target date of the end of June and have requested any further suggestions and amendments. The document was circulated to Chief Executives, Finance Directors and Heads of Procurement in all Agencies and NDPBs on Monday 2nd July.

Some Abbreviations

Life would never be the same without these, particularly in the Civil Service ! We give just a few in popular usage within CGCoPE these days :-

PPRB – Public Procurement Reform Board

PDG - Procurement Delivery Group

PID - Project Initiation Document

HoCP – Head of Collaborative Procurement

CGCoPE – Central Government Centre of Procurement Expertise

SEAS – Scottish Executive Accounting System

ODM – Operationally Dispersed Model

ePS - eProcurement Scotl@nd

SLA - Service Level Agreement

NPCoE – National Procurement Centre of Expertise

UIG - User Intelligence Group

APUC – Advanced Procurement for Universities & Colleges

OM – Operating Model

BR – Benefits Realisation

Spikes Cavell

This is the company who have devised the management information system for all collaborative contracts within the public sector. They are using data from our suppliers, from a wide range of sources and accounting systems. Eventually this will be our dream, and yours too we hope, for a better tomorrow with much more accurate information than we have ever had available before now. Early reports are now being examined and amended to refine the data. This will provide us with meaningful and reliable information, from which management can make short and long term decisions on the running of the business.

What's Next?

- Simon McLean will be in touch with Heads of Procurement and other Procurement Officers on relative issues. You can expect to hear from him on a regular basis from now on.
- There will be 1 to 1 meetings, feedback and improved communications. He hopes to visit the Western Isles before winter sets in !
- Further information on our website and feedback on the Operating Model will be sent to you