



Central Government Centre of Procurement Expertise

Newsletter 4 - August 2007

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Welcome

Welcome to the fourth edition of the CGCoPE newsletter. In this edition:

- We welcome Andrew Warnock to the CGCoPE team as he takes up his role as interim Head of Collaborative Procurement.
- Barry Graham updates us on the progress in setting up CGCoPE.
- Simon McLean updates you on the work being carried out on Benefits Realisation work and the KPI/VFM Working Group.
- Jim Kelly and Scott Bell detail the progress with the People & Skills Group.
- Theo Katsoulis provides an insight into the proposed CGCoPE website.

Current Status of Project *by Barry Graham*



Barry Graham

We have received feedback on the draft Project Initiation Document and the draft CGCoPE Operating Model. I would like to express our appreciation to the team of Agency and NDPB buyers who have led workstreams and provided early comment on the Operating Model and also those other staff who have subsequently provided valuable comment, suggestions and proposed revisions. This level of collaboration is resulting in improved products as well as enhancing co-operation across our sector.

To deliver the reforms required we need to work together effectively. We aim to revise the documents and issue the final drafts in about 2 weeks time, for endorsement to the CGCoPE Supervisory Board. The holiday period has made it difficult to arrange a meeting of the Board and it is now looking like this meeting will take place in early October. The agenda for this first meeting is in preparation and we intend to release all relevant papers for wider circulation in due course.

Continued.....

Please see Great Articles

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Work is continuing on the CGCoPE Business Case. This was originally commissioned to look at the optimum medium/long term shape of the organisation. However, I have informed KPMG to concentrate on the proposed Organisationally-Dispersed Model as this is the favored mode of operation expressed by most of the stakeholders in Agencies and NDPBs.

We are also working on a Business Plan for the first 12 months of operation and have issued details of the proposed Procurement Delivery Group, seeking nominations for membership.

Together with SPS we have started to implement collaborative procurement on some of our HR contracts coming up for renewal. The User Intelligence Groups are working well; what is interesting is that through this process of working in a more collaborative way the HR community is discussing how to improve their processes; a constructive spin-off from collaborative procurement.

Barry Graham

News and Comment

We welcome Andrew Warnock to CGCoPE who has joined through the Hays Interim Managers contract on 23rd July.

Andrew brings with him extensive public and private sector procurement experience from a variety of organisations over the past 17 years.

He spent the last 10 years in London undertaking procurement management roles for Transport *for* London in the public sector and with BP and UBS in the private sector. Andrew also has a track record leading EU Procurements and major business change projects.

Recently Andrew moved back to Scotland as Interim Head Of Procurement for the Scottish Ambulance Service where his responsibilities included managing and supporting collaborative procurement initiatives for the NHS Centre of Expertise.

"I see this as a tremendous opportunity to work with SE, Agencies and NDPBs to drive reform in public sector procurement across the Central Government, collaboratively identifying efficiencies and savings from what are basically common sense recommendations from the McClelland report." comments Andrew.

"Since starting in the role four weeks ago it has become clear that there are a number of challenges ahead in establishing CGCoPE, success very much depends on the support and input from all members of the Central Government family.



Andrew Warnock



*Our Editor
Alastair Lochhead*

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Looking forward, there are a number of activities planned across the following work streams;

- Category B Scope Definition & Establishing the Workplan
- Analysis of Spend Data
- Stakeholder Management
- Governance Set-Up
- Review Of Toolkit, Collaborative Processes & Standard Documentation
- Recruitment of Key Resources
- Strategic Contract Management



James Landels and Andrew

During the forthcoming few weeks I shall be making efforts to meet stakeholders, customers and suppliers to increase my understanding of their organisations and key relevant issues”.

In the meantime should you require further information or wish to discuss any issues please contact me on andrew.warnock@scotland.gsi.gov.uk

Note - James Landels, pictured above with Andrew Warnock, now heads up the team working principally on Category C products and services procurement.

KPI Working Group and VFM Subgroup



*Simon McLean
with Claire Yspol
our new arrival to the
“Benefits Realisation” team*

This group held it's third meeting on 25 July with Simon McLean (CGCoPE) and Sasha Hyde (Scottish Enterprise) representing the interests of the Central Government family.

Simon informs us that some considerable progress was made on the KPI's using the Balanced Scorecard methodology with guidance from Mik Wisniewski, an expert from Strathclyde University.

The VFM Subgroup held it's first meeting on 30 July, the outputs from which will inform the KPI Working Group on VFM definitions etc.

“The KPI Working Group hope to have draft outputs available for circulation to public sector organisations through their centres of expertise following their next meeting at the end of this month. These will be provided to you at the earliest opportunity and we would encourage you all to comment or raise concerns about the drafts through me” says Simon.



Update from People & Skills group

The People & Skills working Group are developing a cross sectoral view of Skills Assessment, Training & Development, Career Development, Grading & Salary and Professional Development. The team has developed a model mapping cross sectoral grades and a draft competency framework. This covers technical, behavioral and organisational skills. The group is currently testing this framework against a sample of existing posts. The competency model has been shared with the Chartered Institute of Purchasing Supply, who will be advising on routes for professional development. Short term cross sectoral needs have been shared to collaborate on securing CIPS accredited training routes over the next 12 - 24 months.



Jim Kelly and Scott Bell

The changing “desktop”

The change is underway with a sound strategic vision well defined in “The McClelland Programme” for the reform of Public Sector Procurement in Scotland.



The Transition Team
From left to right
Tamara Turkiashvili
Theo Katsoulis and
Tasha Morrison

It is inevitable that interaction between the procurement colleagues all over Scotland will increase significantly. The fast-changing environment we are in, demands dynamic systems to bridge the geographical spread and real time communications for seamless operations. We are building a working, electronic desktop that will do just this job.

Civic computing, an SE approved web design company, has been commissioned to provide a bespoke, innovative data sharing and communications platform.

It will provide a connection method for team members to share information from wherever they are. It is also based on collaborative software that supports self-responsible and distributed team work, file sharing and task management.

Some key elements of the system are:

- Concurrent file posting and sharing
- email notification and text editing to share ideas
- Task management for teams and UIGs
- Conversation tools for communications e.g. email, conferencing etc
- conferencing etc

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- Forum areas and communicating methods to enable immediate review and decision- making.
- Governmental level secured site.



The system backbone is now at an advanced stage of preparation. As soon as we have the basics to work with, we expect to set-up a work team to assess the system and align its functionality to our needs. If you wish to participate in the “assessment” phase, please register your interest by email to Theodor.Katsoulis@scotland.gsi.gov.uk and I will get back to you. Watch this space.

Theo Katsoulis

Benefits Realisation Visits

Since the last newsletter Simon McLean from CGCoPE's Benefits Realisation (BR) Team has been busy visiting Heads of Procurement/Responsible Officers from various members of the Central Government family. This has given Simon the opportunity to introduce himself, bring everyone up to date with what is happening at BR, as well as finding out a bit more about the needs of the various organisations.

We hope that everyone will have been visited by the end of this month and would like to thank those we have visited so far for sparing their time. We very much look forward to meeting soon with those yet to have had a visit.



Why not tell us what you want to hear about

As this is your newsletter we would really like to hear from you. Why not tell us about your own situations, new recruits, vacancies, current issues, any comments or questions. Let us have your news and future plans. We would really like to feature more Agencies and NDPBs in our next newsletter.

Contact us: cgcope@scotland.gsi.gov.uk - Phone 0131 244 7166

Spikes Cavell Organisations (annex to Newsletter)

We have detailed below the organisations whose data is currently on the Spikes Cavell system and a timescale for other organisations' data to go live:

Currently on Spikes Cavell:

Accountant in Bankruptcy
Communities Scotland
Fisheries Research Services
Highlands and Islands Enterprise
Historic Scotland
HM Inspectorate of Education
Learning and Teaching Scotland
Mental Health Tribunal for Scotland
Mental Welfare Commission
National Archives of Scotland
Office of Scottish Charities Regulator
Registers of Scotland
SAAS
SASA
Scottish Building Standards Agency
Scottish Court Service
Scottish Criminal Cases Review Commission
Scottish Enterprise
Scottish Fisheries Protection Agency
Scottish Funding Council
Scottish Natural Heritage
Scottish Prison Service
Scottish Public Pensions Agency
SE Core Departments
Social Work Inspection Agency
Transport Scotland
Visit Scotland

Stage 2 (date tbc - hopefully within two months):

Accounts Commission for Scotland
Bord Na Gaidhlig
Cairngorms National Park Authority
Crofters Commission
General Teaching Council for Scotland
Local Government Boundary Commission
National Galleries for Scotland
National Library of Scotland
National Museums of Scotland
Red Deer Commission
Royal Botanic Gardens Edinburgh
Royal Commission on the Ancient and Historical Monuments of Scotland (RCAHMS)
Scottish Arts Council
Scottish Children's Reporter Administration
Scottish Committee for the Regulation of Care
Scottish Law Commission
Scottish Legal Aid Board
Scottish Qualifications Authority
Scottish Screen
Scottish Social Services Council
Sport Scotland
The Loch Lomond and the Trossachs National Park Authority
Water Industry Commission for Scotland

For more information on this please contact Simon McLean on 0131 244 3670